

**Advance Ministry Preparation**  
**Sponsored by Gateway Seminary**  
**CLP 1111 Ministry Foundations**  
**事工基礎 - 3 Hours**

**Late Fall (Sep-Nov) 2020**  
**Meeting Online Thursday 7:30-10:30PM (PST) 9/17-11/19**

The Crosspoint Institute of Ministry Leadership

匯點事工領袖學院



Milpitas, California, USA

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**COURSE DESCRIPTION**  
**課程簡介**

An entry course designed to assist students developing the necessary foundations: personal, spiritual, and ministerial for life-long ministry. Students will engage in assessment of their gifts and passions in ministry and will encounter some basic approaches to effective ministry such as strategic, financial and physical planning for ministry, communication and relational skills; and team and staff building.

這課程將幫助學生認識和建立基督徒服事的基礎，內容包括個人、靈性和侍奉的服事理念。學生將認識自己的屬靈恩賜和事奉負擔，並探索有效的事奉策略、計劃、溝通、和有關團隊建立、人際關係和義工配搭等原則與技巧。

**COURSE OBJECTIVES**  
**課程目的**

Upon successful completion of this course students will be able to:

1. Gain perspective concerning God's past and present shaping of the student's life in the following areas: 上帝從過去到現在對學生模造和裝備……
  - Spiritual gifts and calling
  - Personality development
  - Life experiences

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- Character development
- 2. Identify personal and ministry strengths and growing edges 了解自己的強項與需要改進的地方
- 3. Devise a specific plan for developing strengths and addressing growing edges through the experience of theological education. 藉對個人經驗和神學教育的認識強化自己的強項和改善自己的弱點
- 4. Demonstrate a personal understanding of the unique challenges and opportunities of vocational or volunteer ministry and plan personal strategies for becoming adequately prepared to respond to them. 了解自己所面對的挑戰，對全職或帶職事奉作出準備
- 5. Demonstrate a growing grasp of the fundamentals of effective ministry and leadership in the church: 明白有效事奉和領導的基礎
  - Time management skills and strategic planning
  - Relationship and communication skills
  - Capacity for administrative oversight of the financial and physical aspects of ministry and its growth
  - Team and staff building and capacity for delegation and supervision。

### COURSE COMPONENTS

#### 課程內容

The student will be exposed to the following basic subject areas:

- A biblical, theological, and practical understanding of calling and the challenges and opportunities of a career in ministry. 明白上帝對人的呼召、事奉的機會和挑戰
- A theology and personal understanding of human differences, spiritual gifts, and personal development. 從神學上了解各人的屬靈恩賜和成長各方面的差異
- Doctrinal and organizational principles for leading and managing a local church ministry 領導和管理教會的教義和組織原則
- Promising practices for church leaders in relationships, communication, and change 教會教會領袖在人際關係、溝通和改變方面的基本認知

The student will be expected to master the following skills and/or minimum content:

- Assessment of self in the following areas 個人評估
  - Spiritual gifts 屬靈恩賜
  - Personality type 個性傾向
  - Personal and ministry strengths and growing edges 強項與需改進的地方
  - Self understanding of call, including purpose, values, and vision 更深認識自我
  - Plan for personal and professional growth during seminary 設計成長之路
- Assessment of leadership/management skills for local church ministry 領導和管理地方教會的評估

These will be demonstrated through:

- Processing self-assessment items in a group context. 小組互動

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The student will be expected to develop a conceptual framework for:

- The role various experiences and people play in personal and spiritual development
- A theology of human differences and how they contribute to the proper functioning of the Church and its Kingdom mission.
- A Baptist ecclesiology which sees the pastor/leaders as administer/equippers and the members as member-ministers.
- A missional view of the church as sent into the local context and as sending out into global contexts for evangelism and church planting.

The student will demonstrate affective growth in the following areas:

- Greater understanding and appreciation of oneself
- Appreciation for the value of others who differ from him/her, and a commitment to positive relationships within the Christian community.
- Acceptance of the potential positive outcomes of painful experiences in one's life
- Demonstrate a commitment to fulfill God's calling on one's life within the missional community.

### GRADING SCALE

#### 評分等級

Grade 等級	Score 成績
A	94-100
A-	90-93
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D	65-69
F	0-64

### LECTURES AND ASSIGNMENTS

#### 講座編排與閱讀任務

Note: each week students will submit to the instructor a list of the three most important concepts for their ministry found in the assigned reading for that week. Final grades will be based on submission of the weekly assignments, participation in class, and submission of the "Ministry Strategy" paper the last week of class.

Week 周	Lecture 講座	Reading 閱讀	Others 其他
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1	9/13-19	Course Intro. & Overview		Explain class expectation & assignments
2	9/20-26	Church Formation & the Ministry of Leadership & Administration	Powers Chapter 1 & 2	Class short quiz
3	9/27-10/3	The Call of God & People are God's Method	Powers Chapter 3, 15 & 16	Class short quiz
4	10/4-10	How God Shapes Spiritual Leaders	McNeal Chapter 1-3; Powers Chapter 17	Class short quiz
5	10/11-17	Starting New Work, Finding Mentors & Developing Cooperative Relationship	Powers Chapter 13-14, 19	Class short quiz
6	10/18-24	Planning, Budgeting, Designing & Property Acquisition	Powers Chapter 7-8	Saturday class & group presentation
7	10/25-31	Church Office Operation and Legal Matters	Powers Chapter 4-6, 10, 12	Class short quiz
8	11/1-7	Planning Special Events & Community Services	Powers Chapter 9, 11	Class short quiz
9	11/8-14	Starting, Enduring & Finishing Well in Ministry	Powers Chapter 18-20	
10	11/15-21	Submit Ministry Strategy		Class Discussion

### REQUIRED TEXTBOOK

#### 必備課本

Powers, Bruce. *Church Administration Handbook: A Revised and Completely Updated Edition*. Nashville: Broadman, 1997.

McNeal, Reggie. *A Work of the Heart: Understanding How God Shapes Spiritual Leaders*. San Francisco: Jossey-Bass, 2000.

Alternate Text:

Gushee, David P. and Walter C. Jackson, eds. *Preparing for Christian Ministry: An Evangelical Approach*. Grand Rapids: Baker Book House, 1996, 1998.

### SELECTED BIBLIOGRAPHY

#### 其他相關書籍

Beeson, Ray and Ranelda Mack Hunsicker. *The Hidden Price of Greatness: Encouragement from the Lives of Well-Known Christians Whose Suffering Produced Spiritual Growth*. Wheaton, IL: Tyndale House, 1991.

## 匯點事工領袖學院 The Crosspoint Institute of Ministry Leadership

Blackaby, Henry T. and Henry Brandt. *The Power of the Call: As the True Head of His Church, God Himself Will Lead Your Ministry as You Yield Fully to Him*. Nashville: Broadman & Holman, 1997.

Buckingham, Marcus and Donald O. Clifton. *Now, Discover Your Strengths*. New York: The Free Press, 2001.

Clinton, J. Robert. *The Making of a Leader: Recognizing the Lessons and Stages of Leadership Development*. Colorado Springs: Navpress, 1992.

Covey, Stephen R., A. Roger Merrill, and Rebecca R. Merrill. *First Things First: To Live, to Love, to Learn, to Leave a Legacy*. New York: Simon & Schuster, 1994.

Covey, Stephen R. *Seven Habits of Highly Effective People*. New York: Simon & Schuster, 1990.

Dawn, Marva and Eugene Peterson. *The Unnecessary Pastor: Rediscovering the Call*. Grand Rapids: Eerdmans, 2000.

Fisher, David. *The 21st Century Pastor: A Vision Based on the Ministry of Paul*. Grand Rapids: Zondervan, 1996.

Goleman, Daniel, et al. *Primal Leadership: Realizing the Power of Emotional Intelligence*. Boston: HBS Press, 2002.

Guinness, Os. *The Call: Finding and Fulfilling the Central Purpose of Your Life*. Dallas: Word Publishing, 1998.

Hybels, Bill. *Honest to God? Becoming an Authentic Christian*. Grand Rapids: Zondervan, 1990.

London, H. B. Jr. and Neil B. Wiseman. *The Heart of a Great Pastor*. Grand Rapids: Regal Books, 1999.

MacDonald, Gordon. *Restoring Your Spiritual Passion*. Nashville: Thomas Nelson, 1986.

McGee, Robert S. *The Search for Significance: We Can Build Our Self-Worth on Our Ability to Please Others, or on the Love and Forgiveness of Jesus Christ*. Dallas: Word Publishing, 1990.

McNeal, Reggie. *A Work of Heart: Understanding How God Shapes Spiritual Leaders*. San Francisco: Jossey-Bass, 2000.

Nouwen, Henri J. M. *Creative Ministry*. New York: Doubleday, 1971.

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Ortberg, John. *The Life You've Always Wanted*. Grand Rapids: Zondervan, 1997.

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Oswald, Roy M and Otto Kroeger. *Personality Type and Religious Leadership*. Washington, D.C.:The Alban Institute, 1988.

Paterson, Tom. *Living the Life You Were Meant to Live*. Nashville: Thomas Nelson, 1998.

Peterson, Eugene. *Working the Angles: The Shape of Pastoral Integrity*. Grand Rapids: Eerdmans, 1987.

Pyle, William T. and Mary Alice Seals. *Experiencing Ministry Supervision: A Field Base Approach*. Nashville: Broadman & Holman, 1995.

Sanders, J. Oswald. *Every Life is a Plan of God: Discovering His Will for Your Life*. Grand Rapids: Discovery House Publishers, 1992.

Stanley, Paul D. and J. Robert Clinton. *Connecting: The Mentoring Relationships You Need to Succeed in Life*. Colorado Springs: Navpress, 1992.

Warren, Rick. *The Purpose Driven Church: Growth Without Compromising Your Message and Mission*. Grand Rapids: Zondervan, 1995.

\_\_\_\_\_. *The Purpose Driven Life*. Grand Rapids: Zondervan, 2002.

Trull, Joe E. and James E. Carter. *Ministerial Ethics*. Nashville: Broadman & Holman, 1993.